

# SCHOOL BOARD OF EDUCATION MEETING

MONDAY, AUGUST 9, 2010

SCHOOL DISTRICT OF PITTSVILLE

## OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES

### I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, August 9, 2010. The meeting was called to order by President Wesely at 7:00 p.m. in the Conference Center.

### II. Establish Quorum

Members present: Jane Wesely, Connie Potter, MaryAnn Lippert, Julie Strenn, with Lisa Schulz absent. Administration present: Terry Reynolds, District Administrator; John Olig, High School Principal; JoAnn Sondelski, Elementary School Principal; Jeff Gast, Finance Director; Dick Koeshall, Director of Buildings and Grounds; and Chris Nepper, Computer Technologist.

### III. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration Area and meeting notice was sent to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

### IV. Approval of Agenda

Motion was made by MaryAnn Lippert, seconded by Connie Potter, to approve the agenda for the August 9, 2010 Regular Meeting of the Pittsville School Board of Education as presented. Motion carried.

### V. Public Comments

Jenny Jackson, Business Education Instructor/FLBA Advisor, thanked the Board for allowing her and Joe Hoffman to attend/compete in the FBLA National Convention.

### VI. CPPW Grant Presentation

Kristie Rauter from the Wood County Health Department provided the Board with information on the CPPW Grant which the District is a partner.

### VII. Consent Agenda Items

- A. Minutes of the Regular Meeting of July 12, 2010
- B. General Fund Invoices 84310 to 84371 (\$259,003.26)
- C. 2<sup>nd</sup> Reading and Approval - Students Policy 411.1: Harassment and/or Bullying of Students
- D. 2<sup>nd</sup> Reading and Approval - Students Policy 433.1: Assignment of Students to Classes/Teachers
- E. 2<sup>nd</sup> Reading and Approval - Support Services Policy 731.2: Surveillance Cameras
- F. 1<sup>st</sup> Reading - Student Policy 453.4: Administering Medications to Students
- G. Approve Milk Bid for 2010-2011

Motion was made by MaryAnn Lippert, seconded by Connie Potter, to approve all items on the consent agenda as submitted. Motion carried

### VIII. Financial

#### A. Financial Status of the District

A handout of the financial status of the District was presented and discussed with the Board.

### IX. Reports

#### A. Director of Buildings and Grounds

- The general summer cleaning is slightly behind at the elementary school. The high school and administration buildings are on schedule.

- The administration building is a tough building to recondition due to the hectic facility use schedule. We will work in any areas that are not being used to have things in order for the school start up.
- The grounds areas are as green as ever, thanks to our good fortune with all the rain. It has been a challenge for our summer mowing person to keep up with the athletic fields.
- During the week of August 2, our hope is to line the varsity practice field, follow up with the junior high field, and then do the game field as directed by Mr. Sanken and Coach Hahn.

**B. Food Services - no report**

**C. Computer Technologies**

- **Skyward Software Update** - Training for various staff members is continuing. More sessions are scheduled for August. Teachers will be trained upon their return this fall.
- **Server Replacement Update** - Much of the work and the transfer of operations to our new server infrastructure has been completed, but the engineers still have some work to do to complete the project. During the first week of August, they will be doing some more work through remote connections. Particularly, the email server will be transferred to the new virtual server structure during this time.
- **Summer Work** - Work is progressing. Some minor issues with our new filtering/security software still need to be worked out. Everything should be ready for the start of the new school year.

**D. Elementary School**

**1) Approve updates to Elementary Student Handbook 2010-2011**

Motion was made by Jane Wesely, seconded by MaryAnn Lippert, to approve the 2010-2011 Elementary Student Handbooks as presented. Motion carried.

**E. Senior High School**

**1) Approve Updates to High School Student Handbook 2010-2011**

Motion was made by Connie Potter, seconded by Jane Wesely, to approve the 2010-2011 High School Student Handbook as presented. Motion carried.

**2) Approve Updates to Athletic Handbook 2010-2011**

Motion was made by MaryAnn Lippert, seconded by Julie Strenn, to approve the 2010-2011 Athletic Handbook as presented. Motion carried.

- The first sign of the new school year is signaled by the start of the beginning of the fall sports season. Football practice will begin on August 10. The football equipment handout will be one August 9. Volleyball and Cross Country practice will both begin on August 16. For athletes to practice, a physical card or alternate year card, and a signed copy of the athletic code must be turned in.
- This year one of the more significant changes pertains to the issuing of prescription and non-prescription medication. Prescription medication should be kept in the office and must be in the original container. The office must have a signed Parent/Guardian consent form and a Clinicians Order for Administration of Prescription Medication form must be on file for each medication.
- The biggest change involves over-the-counter medication. We will NO LONGER be able to PROVIDE over-the-counter medications, such as non-aspirin or cough drops to students as we have in the past. Under the new law, any student who needs an over-the-counter medication must provide the office with their medication in the original container. A non-prescription drug may be administered only in a dose prescribed on the bottle, a different dosage, if requested, must be accompanied by a request from the pupil's practitioner.
- High school students may assume storage and prescription of non-prescription products with parent permission. Non-prescription medications may be carried or kept in the student locker in small quantities. These medications must be in the original containers. Students may not give over-the-counter medications to other students. A student with asthma may carry an inhaler and self administrator with written approval of the student's practitioner and the student's parent or guardian.
- These are all changes have been required of us due to changes in the law.

**X. District Administrator Report**

**A. WASB Regional Meeting**

Discussed the WASB Regional meeting to be held on September 28 at 6:30 p.m. in Rothschild.

**B. US Bureau of Education and Cultural Affairs**

District Administrator Reynolds has been selected by the US Bureau of Education and Cultural Affairs to participate in an educational exchange with Argentina. An Argentina educator will be in Pittsville October 18 through November 4.

**C. Scholastic Licensing Program Update**

The School Board discussed the Scholastic Licensing program. No action taken.

**D. Elementary Roof Project Update and Engineering Contract**

Motion was made by Julie Strenn, seconded by Connie Potter, to approve contracting with Grumman/Butkus Associates for consulting services on the Elementary School roof project. Motion carried.

**E. Strategic Planning Update and Discussion**

The Board was updated on the Strategic Planning process. A date was set for a Board retreat to discuss Strategic Planning. The meeting will be held on September 8 at 7:00 p.m.

**XI. Adjourn**

Motion was made by Julie Strenn, seconded by Connie Potter, to adjourn at 8:52 p.m. Motion carried.

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*Connie Potter, Clerk*